



VOLUNTEER REGISTRATION FORM

To ensure the security and safety of agency youth, volunteers and staff, all volunteers must be screened to Youth HQ Foundation standards. For episodic activities, such as community outreach and fundraising events, where a volunteer does not have direct unsupervised access to children/youth(s), volunteers must complete a registration form and do not require full agency screening. This is a release of liability and waiver of claims. It is a legal document; make sure you read through it and understand what you are signing. The personal information collection is authorized under section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act and the information collected will only be used for the purposes of registration, data administration or emergencies, and are held in strictest confidence by Youth HQ.

Name (First, Middle, Last) _____

Mailing Address incl. Postal Code _____

Email Address _____

Phone Number (mobile) _____ (other) _____

Emergency Contact _____ **Relationship** _____

Emergency Contact Phone Number _____

Alberta Health Care # _____

Engagement/Event _____

Date Active ~~(Start)~~ _____ ~~(End)~~ _____

This clearance is valid only for the above-named individual and only for the timeframe indicated above.

Supervising Staff _____

Please list any allergies, injuries, medical conditions, or anything else we should be aware of _____

Volunteer Obligations and Requirements:

1. Due to security requirements, all volunteers must present a government issued I.D. with photo.
2. It is the participant's responsibility to ensure that they DO NOT put themselves in a compromising situation by being alone with an underage child or youth at any time or have contact with the youth outside of the event via phone, email, social media, in person or other means of communication.
3. Youth HQ shall take all reasonable precautions to prevent injuries or incidents in the workplace. Under Alberta's Occupational Health & Safety (OHS) Act, volunteers are considered workers and will comply with OHS current legislation. Volunteers must report any injuries to Youth HQ supervising staff or manager on site.

Declaration:

1. I have never been convicted of a violent offense. Initial _____
2. I am free of impairments and able to complete tasks as assigned by Youth HQ Initial _____
3. I am aware that the need for this Clearance is for my protection and follows the requirements and policies of Youth HQ Foundation, Big Brothers Big Sisters of Red Deer and District, and BGC of Red Deer & District. Initial _____
4. I have read fully the above text and willingly sign this Clearance, understanding fully its importance and significance. Initial _____

Media/Photo Release:

Photos, video, audio, or other media may be taken for promotional/educational/fundraising purposes during your engagement. I hereby give Youth HQ Foundation, Big Brothers Big Sisters of Red Deer and District and Boys and Girls Clubs of Red Deer & District my consent to use and reproduce photos, video and/or audio of myself for promotional purposes related to the above organizations and/or external partners (such as national program partners) as appropriate. My first name and likeness may be published or used in newspapers, promotional videos, television commercials, brochures, posters, on the Internet or otherwise displayed to the public or used for other educational or fundraising purposes, either in whole or in part. I release all claims, of any nature, based on any uses of the above.

_____ I accept _____ I decline

Volunteer Signature _____ Date _____

Witness Signature _____ Date _____

Manager Signature _____ Date _____

Do you have a specific skill set (i.e. Carpentry, plumbing, electrical, painting, roofing, machinery, etc.) and are you ticketed in any specific area? Please list

Tools at Camp Alexo are limited. We ask you to bring your own tools and specialty equipment if possible. You are responsible for any personal tools and items brought to camp.

ACCOMMODATION (Please indicate with an X your preferred accommodation)

CABIN _____ PERSONAL TENT _____

PERSONAL RV _____

TIPIS ARE NOT AVAILABLE AT THIS TIME

Additional notes:

1. Limited cabin accommodation is available (bunk style only with mattresses provided – must bring sleeping bag/pillow)
2. RVs are welcome and preferred (Power is limited and no water or sewage hook up available)
3. Washroom facilities are available with private showers.
4. Camp Alexo is a “Smoke and Alcohol-Free Camp”, however for this project this policy will be waived at the end of the workday only.
5. Pets require prior permission to be on site and must be secured while at Camp Alexo.
6. First Aid is available throughout the weekend.

Please send completed registration form via e-mail to janessam@youthhq.ca or fax to 403-342-7734

| FOR OFFICE USE ONLY | | |
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| PROJECT TEAM ASSIGNED FRIDAY, June 7th | PROJECT TEAM ASSIGNED SATURDAY, June 8th | PROJECT TEAM ASSIGNED SUNDAY, June 9th |
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THANK YOU FOR YOUR GENEROUS SUPPORT OF YOUTH HQ AND CAMP ALEXO!